

# Youth In Philanthropy Program

The Community Foundation of Southeastern Alberta (CFSEA) is happy to partner with schools across our region each year for our Youth in Philanthropy (YiP) program.

## **What does the CFSEA do?**

The CFSEA is a charitable organization with three main purposes: we receive donations from the general public, we make grants to support the local charities, and we provide community leadership. The CFSEA was founded in 1992 and our first donation was for \$25,000 from our founder and original chairman John Ignatius.

We create a lasting legacy in the community by investing all donations permanently and never spending those dollars. The interest we earn from those investments is what we use to provide grants (for YiP) and to local charities. No donation is too small; all contributions to our funds provide an impact to the community forever.

## **What is Philanthropy?**

Philanthropy is defined as the desire to promote the welfare of others, expressed especially by the generous donation of money to good causes. It means the love of humanity, in the sense of caring and nourishing, and involves both the benefactor in their identifying and exercising their values, and the beneficiary in their receipt and benefit from the service or goods provided.

## **What is YiP?**

YiP is designed to introduce motivated young people, like you, to philanthropy and local community development. The program will give you hands-on experience working as a team and with local charitable organizations. It's a one-of-a-kind experience!

## **What is the process?**

### **1) Assemble a team**

- a. Committees are student led, stand alone, and extracurricular with two staff advisors to provide guidance and support.
- b. Each committee will be open to all students in the school who wish to participate, from every senior high grade level (Gr. 9 – Gr. 12).

### **2) Research 3-5 local charities that interest you**

- a. The CFSEA will allot \$2,000 to your team for philanthropic giving
- b. As a committee you decide on your areas of focus, goals and criteria. You will research charities that meet your criteria and learn more about what they do by visiting them and interviewing people who work there.
- c. Each committee member helps to decide which charities will receive grants, how much money each will receive, and how it will be spent.

#### **YiP grant-making criteria are as follows:**

- Grants can only be made to registered charities
- Projects must benefit the citizens of the area covered by the Community Foundation of Southeastern Alberta

**3) Present your findings to a panel of CFSEA Board/staff/volunteers**

- a. Select 1-2 charities to receive the funds you have been allotted and create a short, but thorough presentation sharing your findings and recommendations.
- b. Submit your Grant Recommendation Form (provided in full package)
- c. Contact the CFSEA to set up a time for your team to present at your school.

**4) Receive funding that you then gift to the charity you have selected**

- a. These funds are often distributed at a school assembly, with a representative from the CFSEA and from the recipient charity in attendance. Media is invited.
- b. Mail letters to both the approved and not approved organizations**
- c. Mail thank you letters to YiP donors (contact information provided by CFSEA)**
- d. Submit any Administration Grant Expenses (form provided in full package)**

**5) Enjoy how good it feels to give back!**

**Notes:**

- The Community Foundation will provide each committee with an administrative grant of \$100 to cover annual expenses related to the project. At the end of the year, committees will provide a report accounting for the use of these funds.

**What “TO” use your grant on:**

- Gas, taxi fare, bus fare and parking for transportation to and from site visits
- Photocopying
- Postage
- Office supplies
- Snacks for meetings

**What “NOT TO” use your grant on:**

- Meals or trips to restaurants for the committee
- Fundraising supplies or items to sell
- Permanent items, such as cameras or filing cabinets

**NOTE: if you have any doubt about appropriate use of the administrative grant, please contact the Community Foundation before spending the money!**

Questions? Contact us:  
Niki Gray  
Grants and Administration Coordinator  
Community Foundation of Southeastern Alberta  
Phone: 403.527.9038  
Email: admin@cfsea.ca

Check it out!

Youth in Philanthropy resources/booklet:

[www.cfsea.ca/youth-in-philanthropy](http://www.cfsea.ca/youth-in-philanthropy)

Community Foundation of Southeastern Alberta:

[www.cfsea.ca](http://www.cfsea.ca)

CFSEA on Facebook:

<https://www.facebook.com/CommunityFoundationofSoutheasternAlberta>

Finding Local Charities:

<http://cfsea.ca/community-knowledge-centre/>

Canada Revenue Agency (Charitable Number Database):

<http://www.cra-arc.gc.ca/chrts-gvng/lstngs/menu-eng.html>